

## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Poppy Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 9<sup>th</sup> December 2024 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

*You are hereby summoned to attend for the purpose of transacting the following:*

*Sam Chambers-Turner*

4<sup>th</sup> December 2024

Clerk to the Parish Council

### AGENDA FOR MEETING 19

- 308. Apologies for Absence**  
(LGA 1972 s 85 (1))  
Cllr Swaminathan, Cllr Shaker
- 309. Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**  
(Localism Act 2011 s 31, s 33)
- 310. To Approve Minutes of Previous Meeting**  
Proposal: To Approve Minutes of Meeting 18 held on 4<sup>th</sup> November 2024.
- 311. Open Forum for Public Participation**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 312. Matters Arising/Clerks and Councillors Reports (for information only)**
- 313. County and District Councillors Reports**
  - a. County Councillors Report
  - b. District Councillors Report
- 314. Finances Including Approval of Payments of Outstanding Accounts Led by Cllr Overton.**
  - a. Proposal: To Approve Bank Reconciliation for November 2024
  - b. To Note Receipts

Method	Payee	Item	Net	VAT	Total
<b>Payments made since the last meeting</b>					
BACS	Mrs S Chambers-Turner	Clerk's Salary			Confidential
BACS	Mr Isaac Swift	Litter Picker			Confidential
<b>Current</b>					

BACS	Simon Handyman	Map Board Remove & Dispose	£90.00	£0.00	£90.00
BACS	Simon Handyman	Old white noticeboard removal & dispose	£45.00	£0.00	£45.00
BACS	Anthony W Jolley (previously approved)	Neighbourhood Plan Burwell Print	£88.04	£0.00	£88.04
BACS	Cambridgeshire ACRE	Consultancy support for NP (Task 2 evidence based) & Task 3 (drafting plan) & Travel costs	£833.25	£166.65	£990.90
BACS	Cllr Cundell <i>TBC final amount</i>	Christmas Festivities material – Amazon, Bookers, B&M, Sainsbury, Wardrobe *individual receipts have VAT on*	£407.74	£0.00	£407.74
BACS	Sam Chambers-Turner <i>TBC final amount</i>	Christmas Festivities – material – Bookers (hot dogs & baps)	£98.82	£19.76	£118.58
BACS	Sam Chambers-Turner <i>TBC final amount</i>	Christmas Festivities Soup Kettle	£40.99	£8.20	£49.19
BACS	Urban Forestry	9ft Xmas Tree supply, installation, removal & batteries & lights	£150.00	£30.00	£227.47
Cash	Giselle White	Christmas Festivities	£70.00	£0.00	£70.00
BACS	Kyle Chater Acoustic & Band	Christmas Festivities	£400.00	£0.00	£400.00

c. **Proposal: To Pay December 2024 Accounts according to the pay accounts.**

d. **Christmas Festivities: Overview of expenditure explained – Cllr Cundell**

### 315. Planning Matters Led by Cllr Socea

#### Planning Applications

**24/01196/TPO** Bottisham Village College, Lode Road, Bottisham. T23 Cherry - Remove tree to ground level (a suitable replacement species will be planted). Tree is to be removed due to poor physiological condition (significant dieback and sparse crown), and the proximity to the car park/visitor entrance. Included main union T125 Cherry - Remove tree to ground level (a suitable replacement species will be planted). Tree is to be removed due to poor physiological condition (significant dieback and sparse crown), and the proximity to the car park/visitor entrance. 2 Pedestrian crossings below crown

**24/01195/FUL** 6 Mulberry Close - Addition of second storey

**24/01197/FUL** 74-76 Beechwood Avenue - Demolition of a pair of semi-detached dwellings and construction of 6 dwellings

**All other planning matters will be documented separately.**

- 316. To approve Six Oaks Community Benefit Agreement. Led by Cllr Ogborn**
- 317. Proposal: To adopt all policies and procedures that have been reviewed, listed as a supporting document.**  
Expenses Policy  
Cemetery Rules & Regulations
- 318. Council Administration**  
To consider request to publish draft minutes on website.
- 319. Bottisham Inaugural Christmas Festivities. Led by Cllr Cundell**  
Brief rundown of event, overview of expenditure and thanks (requested go in The Cresset)
- 320. Agenda Items for the Next Meeting**  
*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*
- 321. Date of Next Meeting**  
Parish Council Meeting, 7.30pm on **Monday 6<sup>th</sup> January 2025** at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.